## **Housing Form**

## **20th National Information Systems Security Conference**

October 7-10, 1997 **Baltimore Convention Center Baltimore, Maryland** 

Use a separate form for each room request	Name: PLEASE PRINT OR TYPE				
Instructions: Please complete entire form (if not	Company:				
legible, form will not be processed). All reservations must be made through the Housing Bureau by mail or fax. No phone requests will be accepted. The Bureau will acknowledge receipt of your reservation within 10 days by mail. No fax acknowledgements possible. Room confirmation will be mailed by the hotel.	Address:				
	City, State, Zip:				
	Country:				
	Area Code /Phone Number:		Fax Number:		
Confirmations will be sent to the individual shown. Reservations must be made by <b>September 3, 1997.</b> After this date, hotel space and convention rates may not be available. All unreserved rooms are released back to the hotels and rates will be substantially higher.	Room Request (check one)  1 bed, 1 person 1 bed, 2 person 1 bed, 2 person 1 parlor + 1 bedroom 1 Parlor Government rate requested?  Special Request (i.e. handicapped Requested Dates: Arrival Day Departure Day & Date:	or + 2 bedrooms Yes □ No Frooms, etc.): & Date			_ <b>□</b> a.m. <b>□</b> p.m.
Hotel Preference  Rooms are assigned on a first-come, first-served basis. If your choices are not available, you will be assigned to another hotel as arranged by the convention organizer.	Please list all four choices by code Hotel 1 Hotel		cover) Hotel 3	Hotel 4	
	List full names of occupants  Name 1  Name 2				
	Name 3		Name 4		
Mail Form and Deposit to: BACVA Housing Bureau 100 Light Street, 12th Floor	A last night room deposit of \$150 is required by the hotels, and must accompany this form. Forms received without a check or credit card information will be returned to sender without processing. BACVA accepts no liability once deposits are transferred to the assigned hotel. No purchase orders accepted.				
Baltimore, MD 21202	Payment type: Check for room deposit enclosed (payable to BACVA Housing Bureau) \$				
Or fax to: 410/659-7313	Credit Card (check one): ☐ AMEX ☐ MC ☐ VISA ☐ DISCV ☐ DINERS CLUB				
Faxes must have credit card information.	Card number				
	Exp. Date				
	Signature				
	Changes/Cancellations: Written September 3, 1997. To receive a				

after September 3 but no later than 72 hours prior to arrival.